



# SPECIAL FLOOD HAZARD AREA DEVELOPMENT APPLICATION AND PERMIT

This application is for a permit to develop in a designated Special Flood Hazard Area (100-year floodplain). If permitted, all work shall be performed as described below, in attachments hereto and as instructed in writing by the Prattville Planning Department. All such work shall be done in accordance with the requirements of the *Flood Damage Prevention Ordinance of the City of Prattville* and with all other applicable Federal, State, and local regulations. All questions should be directed to the Prattville Planning Department.

**Section A. Contact Information**

Owner or Authorized Agent's Name: \_\_\_\_\_

Builder/Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone and Fax Numbers: \_\_\_\_\_

Site Location (include tax parcel identification): \_\_\_\_\_

**To Be Completed By Applicant**

**Section B. Description of Work**

1. Proposed Development Description (check all that apply):	2. Type of Construction (check all that apply):
Alteration or Repair	Residential
Filling	Addition
Relocation	Accessory Structure
New Construction	Improvement (to existing structure)
Subdivision	Temporary- Structure
Watercourse Alteration	Non-residential
New Construction	Demolition
Dredging	Other (Describe below)
Manufactured Home Installation	
Other (Describe below)	

3. Comments:

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4. **NOTE:** Applicant understands and agrees that this permit is issued on the conditions and facts described; any permit may be repealed if conditions or facts change; permit void if the activity has not begun within 180 days of the issuance date; and the permit will remain valid for one year from date of issuance.

**Section C. Value (Complete this section if description of work is an alteration, addition, repair following flood damage or improvements to an existing structure).**

1. What is the estimated market value of the existing structure? \$ \_\_\_\_\_.

**A copy of an appraisal from the Revenue Commissioner’s office must be submitted with permit application.**

2. What is the estimated cost of the proposed construction? \$ \_\_\_\_\_.

3. List any and all other improvements/structural changes that have been undertaken at the address listed in Section A. in the last ten (10) years (attach extra sheets as needed):

Approximate Date of Improvement	Type of Improvement	Estimated Value of Improvement	Permit Number (Planning Department Use Only)
1.			
2.			
3.			
4.			
5.			

4. If the cumulative cost of the proposed construction in conjunction with any previous improvements during a ten (10) year rolling period equals or exceeds 50 percent of the market value of the structure at the beginning of the ten (10) year period, then the substantial improvement/damage requirements apply. Please complete a Substantial Improvement /Damage Certification form available from the Prattville Planning Department. If substantially damaged, review Increased Cost of Compliance (ICC) Coverage with the Prattville Planning Department?

**Section D. Attachments: (Check and provide all that apply)**

- Site Plan required showing buildings and improvements, flood zones, base flood elevation (a completed FEMA Elevation Certificate is required for each structure).
- Building flood proofing plans certified by registered architect or professional engineer. (Required for non-residential flood proofing in lieu of Elevation Certificate).
- Building elevation plans by registered architect or professional engineer (required for elevated construction).
- An “Approximate” zone elevation determination by professional land surveyor or registered professional engineer and submitted on a FEMA Elevation Certificate. Exhaust all resources (TVA, USACE, ALDOT, etc.) to establish BFE for areas where Base Flood Elevation has not been determined by FEMA.
- “No-Rise/No-Impact” certification completed and stamped by a registered professional engineer. (Required for development in floodway to include hydraulic and hydrologic analyses supported and submitted on FEMA Form MT-2 before a permit may be issued).

- Complete Increased Cost of Compliance Coverage Checklist, if applicable, and attach to this permit.

**Section E. Applicant Certification:**

I, the undersigned, understand that I must comply with the City of Prattville's *Flood Damage Prevention Ordinance* and all applicable Local, State, and FEMA regulations.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To Be Completed By Planning Department Staff**

**Section F. Flood Evaluation – All Structures.**

1. Is the proposed development in an identified floodway? \_\_\_\_ Yes \_\_\_\_ No
2. If the answer to item one, Section D., is yes, has a "No Rise" Certification been completed and attached? \_\_\_\_ Yes \_\_\_\_ No
3. What flood zone and panel number appear on the Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM) in the proposed development area? \_\_\_\_ Zone \_\_\_\_\_ Panel Number
4. What is the Base Flood Elevation (BFE) at the site? \_\_\_\_\_ Feet above Mean Sea Level (M.S.L.)
5. What is the required Lowest Floor including basement? \_\_\_\_\_ at Mean Sea Level.
6. What is the elevation to which all attendant utilities, including all heating and electrical equipment will be installed or flood proofed? \_\_\_\_\_ Feet Mean Sea Level (M.S.L.)
7. If the structure is flood proofed, the required flood proofing elevation is one (1) foot above BFE (one foot minimum). \_\_\_\_ Yes \_\_\_\_ No
8. Will the proposed development require alteration of any watercourse? \_\_\_\_ Yes \_\_\_\_ No

**Section G. Non-Residential Construction**

1. Type of flood protection method used? \_\_\_\_ Flood proofing \_\_\_\_ Elevation.
2. What is the Base Flood Elevation (BFE) at the site? \_\_\_\_\_ Feet above Mean Sea Level (M.S.L.)
3. What is the required Lowest Floor including basement? \_\_\_\_\_ at Mean Sea Level.
4. What is the elevation to which all attendant utilities, including all heating and electrical equipment will be installed or flood proofed? \_\_\_\_\_ Feet Mean Sea Level (M.S.L.)
5. If the structure is flood proofed, the required flood proofing elevation is one (1) foot above BFE (one foot minimum). \_\_\_\_ Yes \_\_\_\_ No

**Section H. Subdivision (To be completed if development is in a subdivision in the jurisdiction of the Prattville Planning Commission).**

1. Does this subdivision contain either 50 lots or 5 acres (whichever is less)? \_\_\_\_ Yes \_\_\_\_ No

2. If yes, has base flood elevation data as required by ordinance been provided by the developers engineer on the preliminary and final plats.

**Section I. Approval.**

\_\_\_ APPROVED \_\_\_ DENIED \_\_\_ CONDITIONAL (see below)

Comment or Conditions of Approval: (additional comments may be attached)

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Flood Prevention Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

**Section J. Review with Applicant (Initial and date when reviewed with applicant. Applicant should also initial to acknowledge review).**

Date	Administrator	Applicant	Review Item
			1. The applicant understands that an on-site inspection is required at the time of completion of the lowest floor.
			2. At the time of inspection, a certified original Elevation Certificate using a current FEMA Form 81-31 is required to be on file in the Planning Department Office.
			3. If for any reason elevation does not comply with the required height above BFE (Base Flood Elevation) alterations will be required to be made before continuing construction.
			4. A Final Inspection is required on the structure after the building is completed and ready for occupancy. The temporary benchmark is to be left on site until the development is completed at that location.
			5. Provide "As Built" Flood proofing certification, if required, by a registered professional engineer.
			6. Applicant is responsible for acquiring (required and approved) Local, State, or Federal permits prior to the start of construction.
			7. In addition, permanent electrical service will not be released until all provisions are compliant.

Questions should be directed to: **Planning and Development Department  
City of Prattville  
102 West Main Street, Prattville, Alabama 36067  
(334) 361-3613, FAX (334) 361-3677, [flood@prattvilleal.gov](mailto:flood@prattvilleal.gov)**