

Home Occupation Application – Tier 1

City of Prattville, Planning & Development Department
102 W. Main St.
Prattville, AL 36067
(334) 595-0500 / planning.prattvilleal.gov



This is not a business license application. A business license must still be obtained from the Finance Department prior to conducting business.

Applicant Name:	Phone:
Address of the Property:	Do you own the property? * Yes <input type="checkbox"/> No <input type="checkbox"/> Do you live at the property? Yes <input type="checkbox"/> No <input type="checkbox"/>
*if applicant is not the owner (i.e. name listed on tax records), then notarized letter from property owner granting permission must be provided *if applicant's name is not listed on the county tax records and is an owner, then a copy of the deed must be provided	
Business Name:	Square footage of house: _____ Square footage used for home occupation: _____
Describe business type/activities:	
Applicant signature and authorization: I certify that I am the property owner, or have the property owner's permission, and attest that all facts on all pages are true and correct and agree to abide by all applicable ordinances and regulations of City of Prattville. _____ Signature _____ Date	

Applicant Name:	Business Name:
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Check all that apply:

- Only residents of the home shall engage in business activity at the home;
- No advertising material shall indicate address or physical location of the business (not to include business cards or email signatures);
- No more than 25% of the total gross floor area of the home shall be used for the home occupation;
- Any business-related materials or equipment must be kept inside the home;
- Any business-related vehicles parked at the home shall be limited to standard passenger cars, pickup trucks, SUVs, or vans, and shall not be parked in the street;
- No signs or advertisements related to the home occupation on the property or the mailbox;
- No change in the outside appearance of the home or premises and no evidence of the conduct of the home occupation visible from the street;
- No retail or in-person sales with customers or other clients visiting the home;
- The business owner shall be responsible for observing any private covenants or restrictions which may impact the home occupation;
- No equipment or process shall be used in the home occupation which creates noise, vibration, glare, smoke, fumes, odors, or is dangerous or otherwise detrimental to persons in the home or adjacent areas;

If you are unable or unwilling to comply with the above criteria, then you must apply for a Tier 2 home occupation permit. Please speak with the Planning & Development Department for further information.

-Office Use Only-

Zoning: _____ Staff member review: _____ Date: _____

Notes: