

This is not a business license application. A business license must still be obtained from the Finance Department prior to conducting business.

Applicant Name:	Phone:
Address of the Property:	Do you own the property? * Yes <input type="checkbox"/> No <input type="checkbox"/>
	Do you live at the property? Yes <input type="checkbox"/> No <input type="checkbox"/>
<small>*if applicant is not the owner (i.e. name listed on tax records), then notarized letter from property owner granting permission must be provided *if applicant's name is not listed on the county tax records and is an owner, then a copy of the deed must be provided</small>	
Business Name:	Square footage of house: _____ Square footage used for home occupation: _____
Describe business type/activities:	
Applicant signature and authorization: I certify that I am the property owner, or have the property owner's permission, and attest that all facts on all pages are true and correct and agree to abide by all applicable ordinances and regulations of City of Prattville.	
_____ Signature	_____ Date

-Office Use Only-

Date received:

BZA deadline: _____

BZA meeting date: _____

Applicant Name:	Business Name:
-----------------	----------------

Check to indicate your compliance:

- No advertising material shall indicate address or physical location of the business (not to include business cards or email signatures);
- No more than 25% of the total gross floor area of the home shall be used for the home occupation;
- No signs or advertisements related to the home occupation on the property or the mailbox;
- The business owner shall be responsible for observing any private covenants or restrictions which may impact the home occupation;
- No equipment or process shall be used in the home occupation which creates noise, vibration, glare, smoke, fumes, odors, or is dangerous or otherwise detrimental to persons in the home or adjacent areas;
- My business will comply with any other restrictions or conditions as may be considered appropriate by the Board of Adjustment.

If applicable, initial on the line and complete any required information. If not applicable, write 'N/A' on the line:

_____ If your business will have any equipment stored outside, it must be enclosed behind a fence*. Attach to this application a sketch of your property, existing structures (i.e. house), fence, and where equipment will be stored.

**On lots larger than one acre, materials or equipment may be located in rear or side yards, at least fifty feet (50') from property line, without being enclosed.*

_____ At least one resident of the home must be engaged in the home occupation and no more than one non-resident may be engaged or employed in the business activity. Provide a list of the names of the people participating in the business, and indicate whether they are a resident or non-resident.

_____ If your business will require additional parking for business related vehicles, clients coming to your house, etc, attach to this application a sketch of your property, existing structures (i.e. house), and driveway. Indicate where the required residential property is located, and where the additional necessary parking will be located to accommodate your business (not in the front yard).

_____ If your business will involve clients visiting your home (e.g. music instruction, tutoring, consulting, repair services, occasional mail order pickup, etc), provide a detailed report of how many per day you anticipate and what days and hours they will be allowed to come to your home*. This number may be reduced by the Board of Adjustment.

**no more than two clients may be on the premises at any time, and no more than ten clients visiting the home on any day*

_____ If your business will involve the maintenance or repair of small engines, it shall be limited to those used in lawn mowers, trimmers, and similar lawn equipment, with no more than two cylinders.

_____ If your business will involve the storage of gasoline, diesel fuel, gunpowder, or other flammable or combustible materials, or will involve gunsmithing, firearm sales, or other activities involving weapons or other potentially dangerous devices, additional information may need to be provided to the Fire Department or Police Department for further review.