Certificate of Appropriateness Application

City of Prattville, Planning & Development Department
102 W Main Street
Prattville, AL 36067
(334) 595-0500 / planning@prattvilleal.gov

Address or Location of Property: _____

Name of Applicant(s): _____ Phone: _____

Address: _____ Email: _____

Name of Owner(s): _____ Phone: _____

Address: _____ Email: _____

The applicant will be the point of contact for all communication with city staff

Describe clearly and in detail the proposed work:

*Attached additional pages if more space is needed.

All items must be initialed as included or "N/A" if not applicable:

_____ Proof of ownership and executed Designation of Agent form if applicant is not owner
_____ Scaled site layout including all existing structures, fences, walkways, driveways, signs, lighting, etc.
_____ Scaled drawings, including elevations showing the proposed changes to the building's exterior architectural features
_____ Samples of proposed materials to be used (photographs may be substituted for actual materials in some cases – consult staff)
_____ Photographs of the existing structure taken from several views of the structure and site
_____ If demolition, complete additional HPC CoA Demolition Supplement
_____ Any additional materials or documentation that will assist the Prattville Historic Preservation Commission in the review
_____ Application Fee
_____ I agree to allow the City to place a sign or signs on this property notifying the public of this request
_____ I understand that a Certificate of Appropriateness issued by the HPC is NOT a building permit nor authorization to begin work. Building permits must be acquired from the Building Department.
_____ Applicant or authorized representative of the applicant should attend the public hearing to support the application.

*Deadline to apply for next meeting: _____ / _____ / _____ *Date of next available meeting: _____ / _____ / _____

****Each application will be considered on its own merit. While the Historic Preservation Commission may consider past actions when making decisions on a CoA, it is not held by those decisions when considering new applications that may appear similar in character.*

I have read the above statements and warrant in good faith that I understand and will comply, and that the information submitted is true and correct. I acknowledge that submitting incorrect or incomplete information that results in delays or is the sole responsibility of the applicant.

Applicant Signature: _____ Date: _____ / _____ / 20_____

STATE OF ALABAMA COUNTY OF _____

I, _____, a Notary Public in and for said State at Large, hereby certify that _____ _____, whose name is signed to the foregoing document, and

_____ Who is known to me, or _____ Whose identity I proved on the basis of Driver's license / passport / military ID / other and that being informed of the contents of the document, he/she, as such officer and with full authority, executed the same voluntarily on the day the same bears date. Given under my hand and official seal this the _____ day of _____, 20_____.

_____, Notary Public My Commission Expires: _____