

Applicant Name:	Business Name:
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Check all that apply:

- Only residents of the home shall engage in business activity at the home;
- No advertising material shall indicate address or physical location of the business (not to include business cards or email signatures);
- No more than 25% of the total gross floor area of the home shall be used for the home occupation;
- Any business-related materials or equipment must be kept inside the home;
- Any business-related vehicles parked at the home shall be limited to standard passenger cars, pickup trucks, SUVs, or vans, and shall not be parked in the street;
- No signs or advertisements related to the home occupation on the property or the mailbox;
- No change in the outside appearance of the home or premises and no evidence of the conduct of the home occupation visible from the street;
- No retail or in-person sales with customers or other clients visiting the home;
- The business owner shall be responsible for observing any private covenants or restrictions which may impact the home occupation;
- No equipment or process shall be used in the home occupation which creates noise, vibration, glare, smoke, fumes, odors, or is dangerous or otherwise detrimental to persons in the home or adjacent areas;

If you are unable or unwilling to comply with the above criteria, then you must apply for a Tier 2 home occupation permit. Please speak with the Planning & Development Department for further information.

-Office Use Only-

Zoning:_____ Staff member review:_____ Date:_____

Notes: